

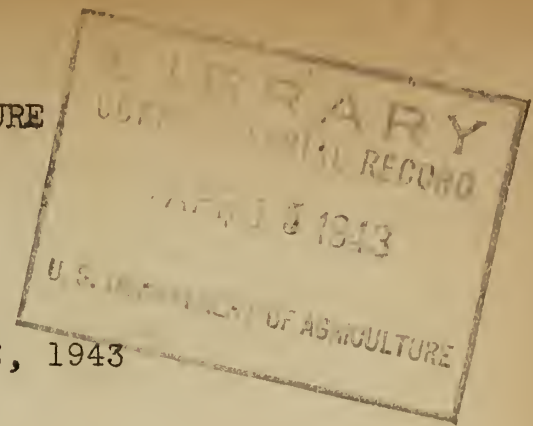
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UNITED STATES DEPARTMENT OF AGRICULTURE  
Food Production Administration  
Washington, D. C.



January 22, 1943

FOOD PRODUCTION MEMORANDUM NO. 2

Organization of the Food Production Administration

Executive Order No. 9280, dated December 5, 1942, consolidated into the Food Production Administration of the Department of Agriculture, the Agricultural Conservation and Adjustment Administration (except the Sugar Agency); the Farm Credit Administration; the Farm Security Administration; certain functions and personnel of the Bureau of Agricultural Economics and of the Office for Agricultural War Relations; and certain functions and personnel of the War Production Board. Secretary's Memorandum No. 1054, dated December 10, 1942, and Memorandum No. 1065, dated January 20, 1943, authorized such changes in the organization of the agencies consolidated as would contribute most to carrying out the Department's responsibility for securing maximum wartime food production.

No extensive changes are being made at this time in the administrative structure of the Agricultural Adjustment Agency, the Soil Conservation Service, the Farm Credit Administration, the Farm Security Administration and the Federal Crop Insurance Corporation. New branches are being established to take the lead for the Food Production Administration in developing integrated programs of food production. A small overhead administrative service staff is being established to handle personnel for all the agencies and to handle administrative services for the Office of the Director and the new branches.

Associate Director of Food Production

Mr. J. B. Hutson, as Associate Director of Food Production shall be Executive Officer of the Food Production Administration and shall, under the general direction and supervision of the Director, direct and supervise the agencies and branches of the Food Production Administration charged with the responsibility of formulating and carrying out its policies, plans and programs.

Associate Director of Food Production  
in Charge of Production Loans

Mr. A. G. Black, as Associate Director of Food Production in Charge of Production Loans, under the general direction and supervision of the

Director shall, in addition to carrying out the functions, powers and duties of the Governor of the Farm Credit Administration, direct and supervise all activities of the Food Production Administration which relate primarily to loans to finance food production, except activities of the Farm Security Administration in financing food production from funds appropriated for use by the Farm Security Administration.

Deputy Director of Food Production  
in Charge of Programs

Mr. D. A. FitzGerald, as Deputy Director of Food Production in Charge of Programs and Planning, shall, under the general direction and supervision of the Director, direct and supervise the various branches of the Food Production Administration concerned with the development and formulation of policies, plans and programs to be carried out by the operating agencies of the Food Production Administration.

In the absence of the Director of Food Production, the Associate Director and Executive Officer shall serve as Acting Director and in the absence of the Director and the Associate Director and Executive Officer, the Deputy Director of Food Production in Charge of Programs shall serve as Acting Director.

There follows a brief description of the functions of the line agencies of the Food Production Administration:

AGRICULTURAL ADJUSTMENT AGENCY

Fred S. Wallace, Chief

The functions of this Agency shall be to administer Sections 7 to 17 of the Soil Conservation and Domestic Allotment Act, as Amended, and the Agricultural Adjustment Act of 1938, as Amended, embodying conservation, adjustment and parity payments, and marketing quotas; to administer in the field the provisions of the Sugar Act of 1937, as amended, relative to conditional payments with respect to sugar or liquid sugar recoverable from sugar beets or sugarcane; to administer in the field the Crop Insurance Program and, as mutually agreed with the Commodity Credit Corporation, loan and purchase programs; and to assist county and State War Boards in carrying out their activities growing out of the war emergency, including the providing of facilities where these cannot be supplied by the members of such Boards.

FARM SECURITY ADMINISTRATION

C. B. Baldwin, Chief

The functions of this Agency shall be to provide assistance to farmers, including loans and grants to aid them in securing maximum wartime production; to assist farm tenants, farm laborers, or sharecroppers to acquire economic family-sized farms through loans pursuant to Title I of the Bankhead-Jones Farm Tenant Act; to stabilize water supply and thereby



rehabilitate farmers and increase production on land providing opportunities for permanent settlement; to provide technical assistance and supervision incident to the construction of water facilities in the arid and semi-arid areas of the United States; to operate migratory labor camps; to transport agricultural labor to areas where shortages exist; to cooperate with the Agricultural Manpower Branch in the development of programs for securing and efficiently utilizing farm labor and to administer such manpower programs as assigned.

SOIL CONSERVATION SERVICE

H. H. Bennett, Chief

The functions of this Agency shall be to aid in bringing about needed protection and desirable physical adjustments in land use on private and public land with a view to conserving natural resources, increasing soil productivity, establishing a permanent and balanced agriculture and reducing the hazards of floods and siltation through the development and application of soil conserving measures; to extend cooperation to land use action groups formed under the authority of State laws, and to other Federal, State and local agencies; and to assist farmers in securing maximum wartime food production without permanent injury to the land.

FEDERAL CROP INSURANCE CORPORATION

Leroy K. Smith, Manager

The functions of this Agency shall be to develop crop insurance programs; to cooperate with the Agricultural Adjustment Agency in the development of field instructions for providing such insurance for specific agricultural crops, such as wheat and cotton; to analyze the bases of production and marketing insurance underwriting and practices; and to determine the actuarial basis for such insurance and the feasibility of Government insurance on additional agricultural products.

FARM CREDIT ADMINISTRATION

A. G. Black, Governor

Under the general direction and supervision of the Director of Food Production, the Governor of the Farm Credit Administration shall carry out within the Farm Credit Administration all of the functions, powers and duties vested in the Farm Credit Administration or the Governor thereof by statute or executive order prior to Executive Order 9280 dated December 5, 1942, and such additional functions, powers and duties as may be assigned.

Under the general direction and supervision of the Governor of the Farm Credit Administration, the Land Bank Commissioner, the Production Credit Commissioner, the Cooperative Bank Commissioner, and the Intermediate Credit Commissioner shall carry out within the Farm Credit Administration

all functions, powers and duties vested in them by statute or executive order prior to Executive Order 9280 dated December 5, 1942, and such additional functions, powers and duties as may be assigned.

PRODUCTION LOAN BRANCH

A. G. Black, Associate Director of  
Food Production in Charge of Production Loans

Under the general direction and supervision of the Director of Food Production, the Associate Director of Food Production in Charge of Production Loans shall, within the Production Loan Branch, develop, in cooperation with the Production Programs Branch, and administer, loan programs necessary to secure maximum agricultural production and in carrying out such functions shall direct and supervise all activities of the Food Production Administration which relate primarily to loans to finance food production, except activities of the Farm Security Administration in financing food production from funds appropriated for use by the Farm Security Administration.

In the exercise of the authority vested in him, the Associate Director of Food Production in Charge of Production Loans, to the extent and in the manner necessary or desirable for the efficient coordination and economical administration of agricultural loan services, to aid in securing maximum production of the food necessary to meet war and essential civilian needs, shall utilize, to the extent that they may be available for such purposes;

- (a) any agencies within the Food Production Administration, including wholly Government owned corporations supervised within the Food Production Administration, and the personnel, services and facilities of any such agencies or corporations;
- (b) personnel, services and facilities of county and State war boards and other local, county and State boards, committees, agencies or instrumentalities engaged in carrying out the food program under the Food Production Administration; and
- (c) personnel, services and facilities of any other agencies or corporation, whether wholly or partially Government owned, operating within or under the supervision of the Department of Agriculture.



PRODUCTION PROGRAMS BRANCH  
Sherman E. Johnson, Chief

The functions of this Branch shall be to translate food requirements prepared by the Food Distribution Administration, into requirements for agricultural products; to analyze, in cooperation with research agencies, the feasibility of producing the kind and quantity of farm products included in the requirements and, if necessary, make adjustments in line with production capacity; to establish annual or other periodic domestic production goals; including labor, material and credit requirements; to develop, with the assistance of other branches of the Food Production Administration, particularly the Agricultural Adjustment Agency, programs for meeting such goals; to analyze the effectiveness of current production programs and to recommend improvements to facilitate production; to advise the Food Distribution Administration of supplies currently available, and to make estimates of future domestic supplies and relate these to requirements, taking into consideration production in friendly and occupied territories; and to summarize program statistics. The personnel in other agencies and branches of the Food Production Administration primarily engaged in carrying out the above functions are hereby assigned to the Production Programs Branch.

AGRICULTURAL MANPOWER BRANCH  
John O. Walker, Chief

The functions of this Branch shall be to develop, with the cooperation of the Production Programs Branch, programs for securing and effectively using agricultural manpower; to develop programs for transportation of foreign and domestic labor, utilizing appropriate agencies of the Food Production Administration in its administration; to develop programs for the operation of mobile and permanent labor centers; to develop such programs relating to farm wage rates, and farm wage stabilization as may be necessary to carry out the farm wage responsibilities of the Department; and to be responsible for all liaison with other Government agencies dealing with labor. All functions and personnel of the Agricultural Conservation and Adjustment Administration, the Farm Security Administration and other branches of the Food Production Administration concerned primarily with the development of agricultural manpower programs are hereby transferred to the Agricultural Manpower Branch.

CONSERVATION PROGRAMS BRANCH  
E. D. White, Chief

The functions of this Branch shall be to develop, with the assistance of other branches of the Food Production Administration, particularly the Soil Conservation Service and the Agricultural Adjustment Agency, conservation practices that will maintain or increase current production and that will also insure adequate preservation or building up

of soil and water resources for future production; to develop programs for integrating the activities of such organizations as Soil Conservation Districts with the national agricultural production program; to develop standards of soil and water conservation which must be met as a condition for obtaining other governmental benefits; and to develop programs of appropriate land use consistent with production needs and available land resources. Personnel of program planning and analysis sections of other agencies and branches of the Food Production Administration primarily engaged in carrying out the above functions are hereby assigned to the Conservation Programs Branch.

#### PRICE SUPPORT AND LOAN PROGRAMS BRANCH

J. Joe Reed, Chief

The functions of this Branch shall be, with the assistance of other branches of the Food Production Administration, to analyze supply and demand situations bearing upon price and to determine the price ceiling and price support levels feasible and desirable for the maintenance of optimum production of desired agricultural commodities; to analyze current price ceiling, support and procurement programs, and to propose revisions where desirable; to cooperate with the Office of Price Administration, the Food Distribution Administration, and the Commodity Credit Corporation in the development of ceiling, loan, and purchase programs designed to facilitate war food production; to devise programs for the use of subsidies or incentive payments to assist in maintaining appropriate price relationships and to bring out the desired production; to initiate and develop in cooperation with the appropriate agencies of the Department all dockets implementing these price programs and which involve operations carried out directly with producers or which are primarily for purposes of stimulating desired production; and, to cooperate with the Production Programs Branch in analyzing and developing procedures to assure that maximum impact will reach the producer so as to assure desired production responses. Personnel in other agencies and branches of the Food Production Administration primarily engaged in carrying out the above functions are hereby assigned to the Price Support and Loan Programs Branch.

#### PRODUCTION SUPPLIES PROGRAMS BRANCH

David Meeker, Chief

The functions of this Branch shall be, with the assistance of other branches of the Food Production Administration, to determine requirements and appropriate steps for obtaining farm equipment and farm supplies necessary to carry out the farm production programs; to determine requirements and to develop programs for obtaining all essential agricultural inputs and materials (other than food and seed crops), including packaging needed to produce, harvest, and prepare for market agricultural commodities; to facilitate transportation of agricultural inputs



and other supplies to the farm and the transportation of foods and other agricultural commodities from the farm to the first concentration point; to develop adequate programs relative to farm storage and warehousing; and to prepare the requirements of the Food Production Administration for the Controlled Materials Officer who, in collaboration with the alternate Controlled Materials Officer (a representative of the Food Distribution Administration), shall submit the total requirements of the Department of Agriculture for Controlled Materials to the War Production Board; and take all appropriate steps to present the case of the Department as a claimant agency before the appropriate divisions and committees of the War Production Board. Personnel in other agencies and branches of the Food Production Administration primarily engaged in carrying out the above functions are hereby assigned to the Production Supplies Programs Branch.

DISTRIBUTION OF FARM SUPPLIES BRANCH  
L. L. Needler, Chief

The functions of this Branch shall be to cooperate with the Production Supplies Programs Branch in developing programs for securing, insofar as possible, adequate farm supplies for agricultural production; to administer rationing programs for farm supplies through appropriate branches of the Food Production Administration; to administer allocation, reservation or limitation orders affecting farm supplies; to instruct and service farm transportation committees; to process construction and similar applications; and to administer other programs resulting from shortages of critical materials growing out of the war effort. The personnel of the Division of War Board Services of the Agricultural Adjustment Agency and other personnel of the Food Production Administration primarily engaged in carrying out the above functions are hereby assigned to the Rationing and Allocations Branch.

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The names of all personnel assigned from one agency or branch to another pursuant to this memorandum shall be approved by the Director or Acting Director.

/s/ M. Clifford Townsend  
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M. Clifford Townsend  
Director of Food Production

APPROVED: /s/ Claude R. Wickard  
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Secretary of Agriculture

DATE: January 22, 1943



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Food Production Administration  
Washington, D. C.

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January 25, 1943

FOOD PRODUCTION MEMORANDUM NO. 2  
Amendment No. 1

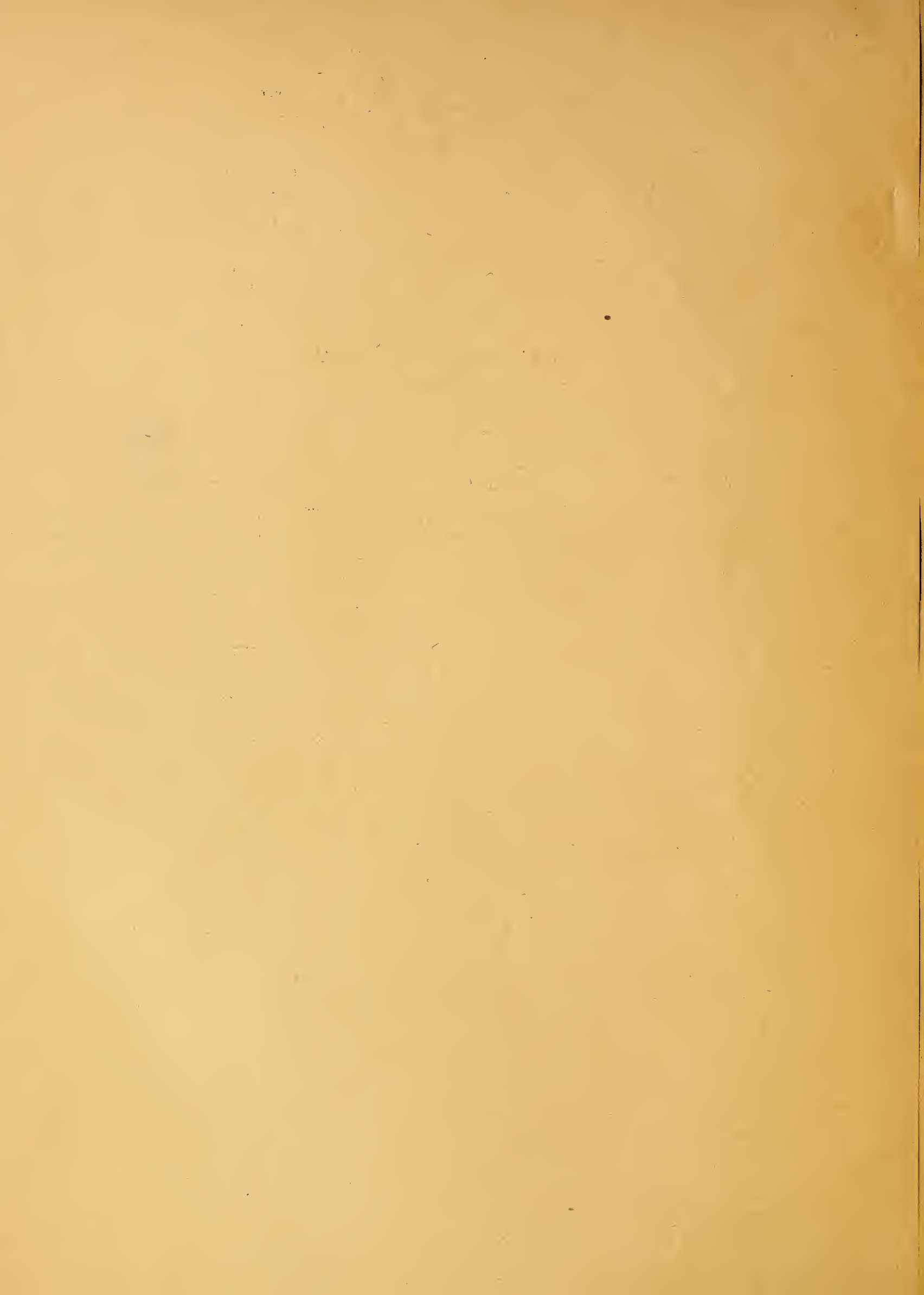
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The name of the Agricultural Manpower Branch of the Food Production Administration is herewith changed to the Agricultural Labor Branch. Functions and responsibilities of the Branch as described in Food Production Memorandum No. 2 are unchanged.

/s/ M. Clifford Townsend

Director of Food Production





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UNITED STATES DEPARTMENT OF AGRICULTURE  
Food Production Administration  
Washington, D. C.

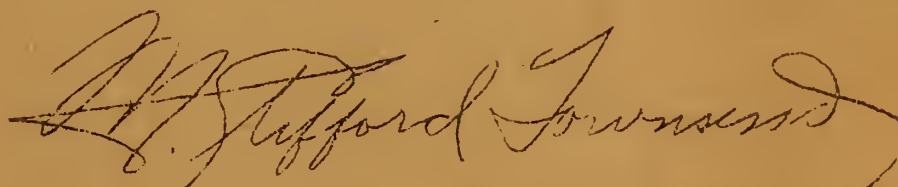
February 11, 1943

FOOD PRODUCTION MEMORANDUM NO. 2  
Amendment No. 2

ORGANIZATION OF THE FOOD PRODUCTION ADMINISTRATION

1. The functions and responsibilities of the officers and employees of the Farm Credit Administration under Dr. A. G. Black, Governor, shall continue as heretofore assigned. The Governor of the Farm Credit Administration is authorized to designate the person or persons who shall serve as Acting Governor in his absence.
2. Mr. C. B. Baldwin is designated Chief of the Farm Security Administration, but may continue to use the working title of Administrator. The functions and responsibilities of the officers and employees of the Farm Security Administration shall continue as heretofore assigned. The Chief of the Farm Security Administration is authorized to designate the person or persons who shall serve as Acting Chief of the Administration in his absence.
3. Dr. Hugh H. Bennett is designated Chief of the Soil Conservation Service. The functions and responsibilities of the officers and employees of the Soil Conservation Service shall continue as heretofore assigned. The Chief of the Soil Conservation Service is authorized to designate the person or persons who shall serve as Acting Chief of the Service in his absence.
4. Mr. Leroy K. Smith is designated Manager of the Federal Crop Insurance Corporation. The functions and responsibilities of the Board of Directors, the Manager, the Assistant Manager and Secretary, and other officers and employees of the Corporation, shall continue as heretofore assigned. The Manager of the Federal Crop Insurance Corporation is authorized to designate the person or persons who shall serve as Acting Manager of the Federal Crop Insurance Corporation in his absence.
5. Mr. Fred S. Wallace is designated Chief of the Agricultural Adjustment Agency. The functions and responsibilities of the officers and employees of the Agricultural Adjustment Agency shall continue as heretofore assigned. The Chief of the Agricultural Adjustment Agency is authorized to designate the person or persons who shall serve as Acting Chief of the Agency in his absence.

All allotments of funds to the various agencies, services, and corporations, now within the Food Production Administration which were made prior to this date, are hereby reapproved and confirmed by me.



Director of Food Production





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UNITED STATES DEPARTMENT OF AGRICULTURE

Food Production Administration

Washington, D. C.

February 16, 1943

Food Production Memorandum No. 2  
Amendment No. 3

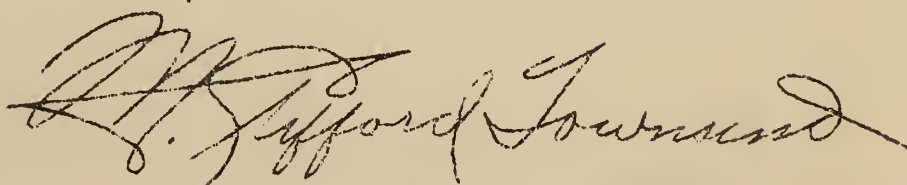
Organization of the Food Production Administration

USDA State and County War Boards

Paragraph 1b of Secretary's Memorandum No. 1065, dated January 20, 1943, Organization of the Food Production Administration, delegated to the Director of Food Production the functions and responsibilities of the Office of Special War Board Assistant to the Secretary, with authority to re-delegate such functions and responsibilities. To assist the Director of Food Production in functions and responsibilities relating to State and county War Boards, Mr. J. Joe Reed is hereby designated Assistant to the Director for War Board Services. Memoranda and correspondence to War Boards will continue to be signed by the Director of Food Production. Personnel of the Operations Section of the Distribution of Farm Supplies Branch (formerly the Division of War Board Services) are hereby transferred from that Branch and assigned to a War Board Section, which is attached to the Director's Office under the supervision of Mr. Reed.

Production Programs Branch

The Price Support and Loans Branch, established by Food Production Memorandum No. 2, is hereby abolished, and its functions and personnel are made a part of the Production Programs Branch.



Director of Food Production

